

Presidential citation for Rotary clubs

Due date: All activities must be reported by **30 June 2017**

You can help strengthen your club and Rotary's reputation for doing good by taking part in the Presidential Citation program. All activities must be completed between 1 July 2016 and 30 June 2017.

Since Rotary will verify your club's accomplishments using information your club enters on My Rotary, there are no forms or reports to submit. Please note that Rotary is unable to extend the due date or make exceptions to the online reporting requirement.

Club reports

Club and district leaders and regional coordinators can check their clubs' progress by viewing the following reports:

- [View club report](#)
- [View district report](#)

Mandatory Activities

- Set at least 10 goals in [Rotary Club Central](#).
- Pay your July 2016 and January 2017 [club invoices](#) on time.

Membership Development and Retention

Your achievement of these goals will be verified in [Rotary Club Central](#). Make sure that all membership data reported through My Rotary or your data integration service provider is accurate by cross-checking the membership data in your club report in [Rotary Club Central](#). You can start tracking progress toward your retention goals in September.

Complete at least two of the following:

- Achieve a net gain in membership. Small clubs (up to 50 members) must achieve a net gain of at least one member; large clubs (51 or more members) must achieve a net gain of at least two members.
- Improve the member retention rate by at least 1 percent from last year, or maintain 100 percent retention.
- Induct new members under the age of 40. Small clubs (up to 50 members) must induct at least two. Large clubs (51 or more members) must induct at least four. Have the new members post profiles on [My Rotary](#).

Foundation Giving

Your achievement of these goals will automatically be recorded in the contribution and recognition reports in [Club & District Administration](#).

In celebration of our Foundation's centennial, several of these goals refer to the original donation of \$26.50, the amount used to start The Rotary Foundation in 1917. The approximate equivalent of \$26.50 today is \$536.

Complete at least three of the following:

- [Support The Rotary Foundation](#) by contributing at least \$536.
- [Support The Rotary Foundation](#) by having each club member contribute at least \$26.50.
- Attain at least \$2,650 in total giving to [PolioPlus](#) in honor of the Foundation's centennial.
- Attain a minimum [Annual Fund contribution](#) of \$100 per capita.
- Attain a five-year high in total club giving to the Foundation (combined giving by all members under any designation) in honor of the Foundation's centennial. The total must be a minimum of \$26.50 per member.
- Increase the total number of [Benefactors and Bequest Society members](#) in the club by at least one.

Your club membership data as of 1 July, which is used to calculate your club's per capita contribution, won't be available in Rotary's database until the end of August. Check back in September to begin tracking your club's progress toward this goal.

Online Tool Adoption

Your achievement of these goals will be automatically recorded in our database after you've completed each activity.

Complete at least two of the following:

- Have at least 50 percent of club members list their skills and interests in their [My Rotary profiles](#) and unlock them so they're visible on their public profiles.
- Post at least one project, including photos and detailed information, on [Rotary Showcase](#).
- Contribute to or post a project in need of help on [Rotary Ideas](#).
- Have at least two club members participate in [discussion groups](#) in My Rotary.

Humanitarian Service

Reporting and verification information follows each goal. Complete at least three of the following:

- Sponsor at least one Rotary Community Corps to involve your community in project sustainability. (Your club's RCC must be certified with Rotary International. Confirm your club's status as an RCC sponsor or co-sponsor in the Club Sponsored Organizations report in [Rotary Club Central](#). Email rotary.service@rotary.org to report any errors.)
- Have at least one club member join a Board-recognized [Rotarian Action Group](#). (Report in [Rotary Club Central](#).)
- Have at least one club member attend a [grant management seminar](#). (Report in [Rotary Club Central](#).)

- Partner with The Rotary Foundation by sponsoring at least one project funded by a global grant or a district grant. (Contact your district to verify whether your club is registered as a global grant sponsor or as a district grant sponsor in the original spending plan submitted with your district's 2016-17 district grant application.)
- Implement a project with one of [Rotary's service partners](#) (Report in [Rotary Club Central](#).)
- Establish a partnership with one or more corporate or government entities or non-governmental organizations and work on a project together. (Report in [Rotary Club Central](#).)
- Partner with at least five other Rotary clubs in your region to increase your project's scope and visibility. (Report in [Rotary Club Central](#).)

New Generations

Rotaract or Interact clubs that your club sponsors must be certified with Rotary International. To ensure that your status as a sponsor or co-sponsor is recorded, club presidents may confirm RI's records in the Club Sponsored Organizations report in [Rotary Club Central](#). Contact rotaract@rotary.org or interact@rotary.org to report any errors.

Complete at least three of the following:

- Sponsor or co-sponsor a Rotaract club.
- Sponsor or co-sponsor a community-based Rotaract club.
- Sponsor or co-sponsor an Interact club.
- Have at least one club member mentor a Rotaractor or Interactor. (Report in [Rotary Club Central](#).)
- Involve Rotaract or Interact members in club projects and events. (Report in [Rotary Club Central](#).)
- Sponsor or host at least one Rotary Youth Exchange student. (Report in [Rotary Club Central](#).)
- Sponsor a participant in a Rotary Youth Leadership Awards (RYLA) event. (Report in [Rotary Club Central](#).)

Public Image

Record your achievement of these goals in [Rotary Club Central](#). Complete at least one of the following:

- Host an event to educate your community about Rotary and The Rotary Foundation's centennial.
- Get local media to cover a club project.
- Involve local media in at least one club event, project, or fundraiser.

Resources & reference

- [Presidential Citation brochure \(PDF\)](#)

Rotary support

Questions? [Contact RI Awards](#).