

# **Rotary District 7610**

## **District Rotary Foundation Global Grants Chair and Subcommittee**

### Job Description

#### **Purpose:**

The district's Global Grants subcommittee is responsible for coordinating all Global Grants programs, except scholarships and vocational training teams, throughout the district.

#### **Qualifications of Members:**

In addition to the minimum recommended qualifications established in the District Leadership Plan and Procedures Manual, preference should be given to those with club-level experience with the Global Grants program or former Matching Grants program.

#### **Chair and Subcommittee Duties and Responsibilities:**

- ❖ Work with the members of the District Rotary Foundation Committee in determining the distribution of District Designated Funds (DDF),
- ❖ Encourage all clubs in the district to participate in at least one Global Grant, either singly or in partnership with other clubs,
- ❖ Understand all TRF policies and procedures with respect to Global Grants.
- ❖ Attain a general understanding of Packaged Grants which, although treated as a separate class of grants, are essentially a special type of Global Grants,
- ❖ Become intimately familiar with the on-line Global Grants application, and advise and assist clubs in completing this application,
- ❖ Track club progress in completing Global Grant projects by ensuring compliance with TRF requirements for Global Grant reporting,
- ❖ Lead seminar breakout sessions on how to apply for Global Grants.
- ❖ Understand the D7610 procedure for funding Global Grants using the "Annual Fund Exchange" technique, assist the DRFC in the monitoring and compliance review by clubs, and assist the DRFC in establishing the terms of the Memorandum of Understanding,
- ❖ Track the status of available DDF throughout the year,
- ❖ Work with district officers to ensure the full utilization of all DDF.