

Rotary District 7610
District Rotary Foundation All-Grants Chair and Subcommittee

Job Description

Purpose:

The district's All-Grants subcommittee is responsible for overseeing all Global Grants and District Grants programs, including humanitarian grants scholarships and vocational training teams, throughout the district.

Qualifications of Members:

- ❖ In addition to the minimum recommended qualifications established in the District Leadership Plan and Procedures Manual, preference should be given to those with district-level experience with the Global Grants and District Grants programs, or former Matching Grants and Simplified Grants, 3H Grants, Group Study Exchange or Volunteer Service Grants programs.

Chair and Subcommittee Duties and Responsibilities:

- ❖ Work with the members of the District Rotary Foundation Committee in determining the distribution of District Designated Funds (DDF),
- ❖ Encourage all clubs in the district to participate in grants, either singly or in partnership with other clubs,
- ❖ Understand thoroughly all TRF and District 7610 policies and procedures with respect to Global and District Grants, to include scholarships and vocational training teams,
- ❖ Attain a general understanding of Packaged Grants which, although treated as a separate class of grants, are essentially a special type of Global Grants,
- ❖ Become familiar with the on-line Global Grants application and the District 7610 District Grants application,
- ❖ Provide an authorizing electronic signature for the annual block District Grant application,
- ❖ Provide leadership and motivational support to all other district-level grants-related subcommittees,
- ❖ Ensure tracking of club progress in completing Global Grant and District Grant projects by ensuring compliance with TRF and District 7610 requirements for reporting,
- ❖ Lead seminar breakout sessions on how to apply for and manage Global and District Grants,

- ❖ Understand the procedure in District 7610 for funding Global Grants using the “Annual Programs Fund Exchange” technique and assist the DRFC in the administration and monitoring of club compliance with the terms of the Memorandum of Understanding,
- ❖ Track the status of available DDF throughout the year, keeping the District Rotary Foundation Chair informed,
- ❖ Work with district officers to ensure the full utilization of all DDF.