



## **Re: District 7610 Simplified Grants for 2010-2011**

District Simplified Grant Applicants:

Greetings from your District Simplified Grants Committee - we would like to remind you that the deadline for District 7610 Simplified Grants for **RY 2010-2011** is fast approaching: **August 15, 2010**.

### **What is a District Simplified Grant?**

The District Simplified Grant (“DSG”) program supports service activities and humanitarian endeavors in which our District 7610 wishes to engage. DSGs are funded solely by District Designated Funds, and true to its name, each district gets to set broad guidelines each year. **The total for District Simplified Grants for the 2010-2011 year will be \$39,000!** Remember, it is *your contributions to the Annual Fund* that make up the DSG funds – and we thank you for your support.

### **How do I apply, and what’s the process?**

The District Simplified Grants Application for 2010-11 will be posted on the District website (rotary7610.org). You can start submitting your application from July 1, 2010. Please submit your completed, and properly signed, DSG application to **Joseph A. Akkara, Chair for D7610 Simplified Grants**, 7520 Walnut Hill Lane, Falls Church, VA 22042 Tel. (703) 205-0577, e-mail **jaakkara@aol.com**.

### **So, what are the criteria for District 7610 Simplified Grant?**

In addition to the general terms and conditions that apply to ALL Rotary International grants, our District has set the following guidelines for RY 2010-2011. This year, each Rotary Club in District 7610 may apply for **DSG of up to \$1,500, for a new community service project in our District, or for an international humanitarian project**. Please note a 10% Cost Sharing requirement by the club starting this year. We encourage you to get together with other Clubs in your community to put your resources together!

Please survey your community to see what needs exist. Almost any project may have an element of humanitarian value, but consideration will be given to the extent of *active* Rotarian participation in developing and maintaining the project, the population and benefit to those served, the value to the community, and the project’s potential to increase the ability of groups or individuals to better participate in their society. For example:

1. **Community Projects:** Consideration will be given to the length of time the project may be used, the numbers that it will serve, the need that it satisfies, and the service that it provides to the community.
2. **Health Projects:** Projects that offer relief, or preventative measures, to those who may suffer handicap and health related illnesses are usually always acceptable and they are easily judged in view of the Rotary International guidelines and policies.

3. Education Projects: Projects that offer assistance to improve or supplement education in a meaningful way are usually acceptable.

**What are some of the issues when designing the project?**

- **Project must be completed by May 1, 2011:** DSG project must be completed within one year. For our District, we request that Final Report be submitted by May 1, 2011.
- **Project must be new:** DSG project must be a new project, and not a project that your Club has done in the past, or has been doing annually.
  - For example, if you received DSG for a project last year, you cannot use the same project this year. However, in another example, you may have helped with distribution of math books to a school a few years ago, but this year’s proposed project will distribute English dictionaries this year to the same school – such a project would be considered “new.”
  - Please note however, that you may find a “new project” within the framework of an existing, ongoing, annual event. For example, you may hold a Dictionary Distribution during your annual community festival. That specific project would be considered new, even though it takes place within the bigger context of an annual event sponsored by your Club.
- **Project must involve ACTIVE Rotarian participation; funds cannot be used as pass-through to another organization:** Rotarians must be actively engaged in various phases of the project. This may include project planning, item purchasing, execution of other parts of the project, publicity efforts, etc. The project must not be a simple pass-through, whereby grant funds are simply awarded to another organization.
- **Project must NOT fund the following:**
  - Building of any structures (houses, schools, work places, etc.), or any structures attached to such structures (hoses, plumbing, electricity lines, etc.);
  - Administrative expenses of another organization;
  - Stipends of any kind; and
  - International travel costs (plane tickets, train tickets, etc.).
- **Rotary Club must file Progress Report by 01/01/2011, and the Final Report by 05/01/2011.**

**Some examples of past projects include:**

<b>Year 2006-07</b>	<b>Rotary International Grant No. DS 62605, District 7610 Simplified Grants for Rotary Year 2006-07</b>	<b>Amount Awarded</b>
Alexandria RC & Kaunas RC	Physical Rehab Equipment & Training Materials (Physical Rehabilitation Equipment and Training Materials for Underprivileged Children)	\$1,000
Alexandria, Dunn Loring, McLean, Springfield RCs	Court appointed special advocates training	\$3,000
Arlington RC	Healthy Families	\$1,000
Bailey’s Crossroads	St. Paul’s Elementary School Playground	\$1,000
Bull Run RC	Adult Literacy	\$500
Caroline RC	Sr. Citizens Christmas Gala	\$1,000
Charlottesville RC	Mattaponi Healing Eagle Clinic purchase of medical supplies	\$1,000
Fair Lakes RC	Food, medicine and water to Father Afif Osseiran Foundation	\$1,000
Gainsville/Hay-market RC	Children’s Health	\$1,000
Gloucester RC	Appliances for Habitat for Humanity	\$900
Louisa RC	Children’s Playground	\$1,000
Mathews RC	Defibrillator	\$1,000
Project Patagonia	School supplies and nutrition for Argentina rural schools	\$1,530
Purcellville RC	Boy Scout Tents	\$1,000

Reston RC	Fishing Nets for Monrovia	\$1,000
Stafford RC	medical supplies to Russian orphanage	\$1,000
Sterling RC	Discovery Park	\$1,000
Tysons Corner RC	Surgical equipment to India	\$1,000
West Point RC	Math equipment	\$1,000
Woodbridge RC	Assistance for Blind Students	\$1,000
<b>Year 2007-08</b>	<b>Rotary International Grant No. DS 62605, District 7610 Simplified Grants for Rotary Year 2007-08</b>	<b>Amount Awarded</b>
Albemarle	Children's Dental Center Equipment	\$969
Alexandria	Teen Mother's Child Care Center	\$1,500
Annandale	Dictionary Project	\$1,500
Caroline County	Bus for Handicapped County Residents	\$1,500
Centreville	Medical Equipment	\$1,396
Charlottesville	Reading for Blind/Dyslexic	\$1,500
Crystal City Pentagon	Homeless Programs	\$1,500
Gainesville	Child Care	\$1,500
Haymarket		
Glouster Point	EKG Machine Purchase	\$1,500
Herndon	School Technology Grant-Projector Electronic Blackboard	\$1,500
Leesburg	Cambodia Water Project	\$1,500
Leesburg Day- Break	Ghana Reproductive Health	\$1,000
Louisa County	Dictionary Project	\$1,500
Manassas	Children's wellness	\$1,500
McLean	Teen Shelter Meals & Mentoring	\$500
Mount Vernon	Post Operative Equip. Support-Oper. Walk	\$1,500
Stafford	Playground Equipment	\$1,500
West Point	Reading Project	\$1,500

<b>Year 2008-09</b>	<b>Rotary International Grant No. DSG 65742, District 7610 Simplified Grants for Rotary Year 2008-09</b>	<b>Amount Awarded</b>
Alexandria South	Camp Outing	\$1,365
Bailey's X Roads	SOS Project w/Dunn-Loring	\$1,365
Burke	Reading Skills for Adults	\$1,365
Centreville	Medical for Uninsured	\$1,365
Charlottesville	World Atlas Project	\$950
Dunn-Loring	SOS Project with BXCR	\$1,365
Glouster	Tangier Island Clinic Equipment	\$1,375
Glouster Point	Tangier Island Clinic Equipment	\$1,375
Kilmarnock-Irvington-Whitestone	Tangier Island Clinic Equipment	\$1,375
Leesburg# 5813	Community Health in Nepal	\$1,350
Louisa County	Middle School Math Technology	\$1,365
Mathews	Tangier Island Clinic Equipment	\$1,375
Mclean	Timber Lane Literacy Project	\$1,365
Middlesex	Tangier Island Clinic Equipment	\$1,375
Northern Neck	Tangier Island Clinic Equipment	\$1,375
Purcellville	Boy Scout Portable Kitchens	\$1,050
Rappahannock	Dictionaries for Third Graders	\$1,365
Springfield	Hospice Kids	\$1,365
Tappahanock	Tangier Island Clinic Equipment	\$1,375

Vienna	Comfort for Soldiers	\$1,365
West Point	Tangier Island Clinic Equipment	\$1,375
<b>Year 2009-10</b>	<b>Rotary International Grant No. DSG 70201, District 7610 Simplified Grants for Rotary Year 2009-10</b>	<b>Amount Awarded</b>
Alexandria South	Teach healthy cooking/cleaniness	\$1,500
Annandale	Student on Suspension	\$1,500
Baily's Cross Roads Team	Student on Suspension/Computer Assisted Learning	\$1,500
Alexandria	Student on Suspension/Computer Assisted Learning	\$1,500
Burke	Student on Suspension/Computer Assisted Learning	\$1,500
Dunn Loring	Student on Suspension/Computer Assisted Learning	\$1,500
Falls Church	Student on Suspension/Computer Assisted Learning	\$1,500
Tyson Corner	Student on Suspension/Computer Assisted Learning	\$1,500
Washington Dulles International..Team	Vocational/health care – Zambia	\$1,500
Leesburg Day- Break	Vocational/health care – Zambia	\$1,500
Centreville	Vocational/health care – Zambia	\$1,500
Fair Lake	Vocational/health care – Zambia	\$1,500
Orange	Vocational/health care – Zambia	\$1,500
Sterling	Vocational/health care – Zambia	\$1,500
Blue Ridge Mountains	Habitat – Guatemala	\$623
Charlottesville	Atlas to students	\$900
Crystal City Pentagon	Mentoring/guidance	\$1,500
Gainesville- Haymarket	Mentoring/guidance	\$1,500
Herndon	Medical clinic	\$1,500
Lake Ridge	Ventilator Purchase-Egypt	\$1,500
Leesburg# 5813	Community Activity -Dental Care-HIV-Aides Prevention- Nepal	\$1,475
Manassas-Bull Run	Printing & Advertising for Children's wellness Program	\$1,500
McLean	Timber Lane School- Leveled Literacy Intervention	\$1,500
North Stafford	Computers – SERVE	\$1,500
Springfield	Music Program for the underprivileged	\$1,500
Vienna	SMART Wireless AIRliner Slates	\$1,500
West Point	Author's Literacy Workshop	\$1,500

**Questions?**

Please do not hesitate to call or e-mail me if you have any further questions. I look forward to seeing your exceptional humanitarian projects that will come our way this coming Rotary year (2010-2011).

Yours in Rotary Service,

Joseph A. Akkara, Chair District 7610 Simplified Grants 2010-2011

[Tel (703) 205-0577; e-mail: jaakkara@aol.com]

Please see below for DSG Application for 2010-2011



# DISTRICT SIMPLIFIED GRANT (DSG) APPLICATION



## IMPORTANT INFORMATION ABOUT APPLICATION SUBMISSION

The DSG Fund total is approximately \$39,000 for 2010-2011. Applications will be reviewed and grants for qualifying applications awarded by September 15, 2010. Grants of up to \$1,500 will be made to qualifying clubs for community projects in District 7610 and for international humanitarian projects. Please note the 10% Cost Sharing requirement starting this year. Award will be based on competitive review of all applications. *PDG Travis White, DRFC Chair*

### Frequently Asked Questions:

- When is the deadline for the application? Applications must be received by the District Grants Reading & Evaluation Committee by **August 15, 2010**.
- Where do I submit questions and completed and properly signed DSG application? **Please submit the questions or application to Joseph A. Akkara, Chair for D7610 Simplified Grants, 7520 Walnut Hill Lane, Falls Church, VA 22042. Tel. (703) 205-0577, e-mail: jaakkara@aol.com.**
- Can our Rotary Club start the project while the application is pending? No. We'll work diligently to let you know ASAP!

Rotary Club: \_\_\_\_\_ Submission Date: \_\_\_\_\_

Project Name (please be descriptive): \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

**Club Project Committee:** (Members must agree to serve through the completion of the project, even if the project extends into the subsequent year)

Chair: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Number/P.O. Box City State Zip Code

Email (required – please print legibly): \_\_\_\_\_

### Members (2 Minimum)

Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Email (required – please print legibly): \_\_\_\_\_

Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Description & Purpose of Project – include how project will benefit the community and/or improve lives of those less fortunate (attach additional documentation as necessary):** \_\_\_\_\_

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Describe how Rotarians will be substantially involved in this project (attach additional documentation as necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Organization(s) Participating (attach commitment documentation): \_\_\_\_\_

\_\_\_\_\_

Amount of DSG Funds Requested: \$ \_\_\_\_\_

Amount of Funds Contributed by the Rotary Club (10% Cost Sharing Required): \$ \_\_\_\_\_

Amount of Funds Contributed by Other Organization(s) (if any): \$ \_\_\_\_\_

Budget – Please attach a detailed and itemized budget for the entire project. Note that 10% of the DSG funds requested should be contributed by the Rotary Club. Supporting documentation utilized for the development of this budget (e.g., *pro forma* invoices, vendor cost estimates) may be requested.

Publicity Plan for Project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that this Project meets all *Terms and Conditions* for District Simplified Grants and that these *Terms and Conditions* (as stated at [http://www.rotary.org/RIdocuments/en\\_pdf/dsg\\_terms\\_en.pdf](http://www.rotary.org/RIdocuments/en_pdf/dsg_terms_en.pdf) ) will be met.

A progress report will be submitted to the DSG Committee by **January 1, 2011** and a Final Report, with a financial report, will be submitted by **May 1, 2011**.

I further certify that all unused DSG funds will be returned to District 7610 upon completion of the Project.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Club President)

DSG Award: Approved: (Amount \$ \_\_\_\_\_); Club Cost Sharing (Amount \$ \_\_\_\_\_); Denied \_\_\_\_\_

Recommended: \_\_\_\_\_ Date \_\_\_\_\_

(District Simplified Grant Committee Chair, Joseph A. Akkara)

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

(Grants Committee Chair, SuYong Min )

PLEASE SEND TO: Joseph A. Akkara, Chair for D7610 Simplified Grants, 7520 Walnut Hill Lane, Falls Church, VA 22042. Tel. (703) 205-0577, e-mail: jaakkara@aol.com.

**District Simplified Grant #**

**xxxxx**

**Individual Project Report #**

To be completed by Rotarians. Return this form to your District.

Rotary Club: \_\_\_\_\_

Project Title: \_\_\_\_\_

Progress Report (Due 1/5/11)  Final Report (Due 5/1/11)

**Project Description**

1. Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries?

2. How many Rotarians participated in the project? \_\_\_\_\_

3. What did they do? Please give at least two examples. \_\_\_\_\_

4. How many non-Rotarians benefited from this project? \_\_\_\_\_

5. What are the expected long-term community impacts of the project? \_\_\_\_\_

6. If a cooperating organization was involved, what was its role?

**Financial Report (District must retain receipts of all expenditures)**

7. Income	Amount
1. District Simplified Grant funds received from the District	
2. Other funding (specify)	
3.	
<b>Total Project Income</b>	

8. Expenditures (please be specific and add lines as needed)

1.	
2.	
3.	
4.	
5.	
6.	
7.	
<b>Total Project Expenditures</b>	

9. By signing this report, I confirm that to the best of my knowledge these District Simplified Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. Receipts for all grant-funded expenditures have been provided to the district.

Certifying Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print name, Rotary title, and club \_\_\_\_\_